



POPLAR CREEK PUBLIC LIBRARY DISTRICT

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MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: May 18, 2017

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. President's Report:
 - A. Trustee Moinuddin/Motion to accept his resignation from the board
 - B. Swearing-in of New Trustees
 - C. Appointment: Motion to fill the vacant board seat – Swearing in
 - D. Recognitions
 - E. Remarks
 - F. Nominations and Elections:
 1. Nominations of officers
 2. Elections of officers

(brief break – pictures, cake, coffee)

5. Public Forum–Questions concerning agenda
6. Request motion to accept agenda as presented
7. Secretary's Report – Secretary

- A. Motion–Minutes of Regular Board Meeting – April 20, 2016

Request the Board approve the minutes of the Regular Board Meeting of April 20, 2016 as presented.

B. Correspondence

8. Treasurer's Report – Treasurer

A. Motion – Approval of Semi-Monthly Expenditures

Request Board to approve the semi-monthly expenditures in the amount of, \$420,338.21 from April 15, 2017 through May 12, 2017.

B. Business Manager's Report – Sue Haisan

9. Executive Director's Report – Debra Stombres

10. Current Business:

A. 2017-2018 FY Budget Presentation (first posting)

B. Music Concert Sponsorship Update – Barrington Bank and Trust \$150.00

11. New Business

A. Policies:

1. Motion to approve Loan Periods Policy

Request the Board to approve the Loan Periods Policy as presented

2. Motion to approve Meeting Room Policy

Request the Board to approve the Meeting Room Policy as presented

B. Appointment of Policy Committee 2017-2018

C. Annual Audit of Secretary Minutes – Set date/Two volunteers

D. Summerfest/Parade Participation Update-Kris Kenney

E. Trustee Training Session – June 10, 10:00am-1:00pm McGowen Board Room

F. Motion to approve Complete Cleaning Proposal

1. Request the Board to approve the Complete Cleaning proposal to extend the contract out 3 years

G. Motion to adopt winning Logo

Request the Board to adopt the winning PCPLD logo

12. Public Forum – Questions concerning library

13. Motion to Adjourn to Executive Session (5ILCS 120/2) (c) (1) to Discuss the Employment, Compensation, Discipline, or Performance of Specific Employees

14. Motion to return to regular meeting

15. Roll Call

16. Comments/Topics for June Board Meeting

17. Adjournment

Request the Board to adjourn to regular meeting of June 15, 2017.