

**MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY
DISTRICT**

Thursday January 19, 2017

7:00 p.m.

Mercedes A. McGowen Board Room

1. Call to Order–President Candace McCreary called the meeting to order at 7:00 p.m.

2. Roll Call–Trustees Carl, Moinuddin, Mondragon, Porter, Prosser and President McCreary.

Absent–Trustee Hulke

Also Present–Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy
Director Ron Pauli and Business Manager Sue Haisan.

Guests Dan Berg and Candidate Ann Kennedy

3. Pledge of Allegiance

4. President’s Report–

- IEA SCORE Check Presentation–Postponed to the next Board Meeting.

5. Public Forum Q & A–None

6. Secretary’s Report–Secretary Prosser

a. Trustee Prosser moved and Trustee Carl seconded a motion to request the Board to approve
the minutes of the regular Board Meeting of December 15, 2017

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and President McCreary

 Nays

 Absent Hulke

Motion Passed

b. Correspondence–Thank you from Eva Porter for the flowers

7. Treasurer's Report-Treasurer Carl

a. Trustee Carl moved and Trustee Mondragon seconded a motion to request the Board to approve the Semi-Monthly expenditures in the amount of \$511,157.14 from December 09, 2016 through January 12, 2017.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and President McCreary
 Nays
 Absent Hulke

Motion Passed

b. Annual Audit Presentation by Sikich.LLP-Dan Berg presented to the Board

c. Business Manager's Report-Sue Haisan reported to the Board

8. Executive Director's Report-Debra Stombres reported to the Board

9. Current Business

a. President McCreary moved and Trustee Prosser seconded a motion to request the Board to accept and approve the 2015-2016 Annual Audit as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and President McCreary
 Nays
 Absent Hulke

Motion Passed

b. Update on Main Library Roof-Debra Stombres updated the Board

c. HVAC update-Debra Stombres updated the Board

10. New Business

a. Motion approval of PCPLD policies

- Trustee Moinuddin moved and Trustee Porter seconded a motion to request the Board to approve the paid sick leave policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary
 Nays
 Absent Hulke

Motion Passed

- Trustee Carl moved and Trustee Porter seconded a motion to request the Board to approve the laptop lending policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary
 Nays
 Absent Hulke

Motion Passed

- Trustee Prosser moved and Trustee Mondragon seconded a motion to request the Board to approve the identity protection policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary
 Nays
 Absent Hulke

Motion Passed

- Trustee Porter moved and Trustee Prosser seconded a motion to request the Board to approve the website privacy policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary
 Nays
 Absent Hulke

Motion Passed

- Trustee Mondragon moved and Trustee Prosser seconded a motion to request the Board to approve the banning policy/grievance procedure as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary
 Nays
 Absent Hulke

Motion Passed

- Trustee Carl moved and Trustee Mondragon seconded a motion to request the Board to approve the patron code of conduct policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Porter, Prosser and McCreary

Nays

Absent Hulke

Motion Passed

b. Board Training Video-The Board and attendees viewed the training video

11. President McCreary reminded the Board about the ILA Trustee Forum on February 18, from 8:00 a.m. to 3:30 p.m.

12. Comments/Topics for February Board Meeting-FOIA; study room and four financial policies.

13. Adjournment

Trustee Carl moved and Trustee Prosser seconded a motion to adjourn to the next Board Meeting of February 16, 2017.

Voice Vote Unanimous

Motion Passed

Adjourned at 8:10 p.m.

Mary Prosser

Secretary

Deborah Muscarello

Administrative Assistant